

VILLAGE OF ADDYSTON COUNCIL MEETING (ZOOM/IN PERSON) MAY 3, 2021

Mayor Lisa Mear called the regular session of the Addyston Village council to order at 7:00PM All joined in the Pledge of Allegiance. Roll call was taken with the following council members answering roll call, Mr. Dan Pillow (Zoom) Mrs. Lisa Stafford (Zoom) Mr. Dan Dalton in person, Mrs. Ann Pillow (Zoom) Mr. Steve Dalton (Zoom) and Mrs. Pam Jackson in person. Also in attendance were Village Clerk Margaret Ann Dozier in person, Village Treasurer Audrey VonLuehtrre (Zoom) Village Solicitor/Legal Counsel Robert G. Kelly (Zoom) Department Heads included Acting Police Chief Don McWhorter (in person) and Addyston Maintenance Man Andrew Proffitt in person, Mari Township Fire Lieutenant Travis King (Zoom). Volunteer Camera Man Marc Mear in person.

Clerk's Report – Margaret Ann Dozier

Minutes of the April 12, 2021 Special Council meeting. A motion was made by Mrs. Jackson, seconded by Mr. Dan Dalton to adopt the minutes as printed, no discussion and Roll call vote: 6 Ayes motion adopted.

Minutes of the April 19, 2021 Regular Council meeting. A motion was made by Mr. Dan Dalton, seconded by Mrs. Jackson to adopt the minutes as printed, no discussion and Roll call vote: 6 Ayes motion adopted.

Minutes of the April 27, 2021 Emergency Council meeting. A motion was made by Mrs. Jackson, seconded by Mr. Dan Dalton to adopt the minutes as printed, no discussion and Roll call vote: 6 Ayes motion adopted.

PAY ORDINANCE NO. 4-E-2021 for accounts payable from the April 19th, 2021 council meeting was amended with all cost listed on the ordinance. A motion was made by Mrs. Stafford, seconded by Mrs. Jackson to pay the bills, no discussion and Roll call vote: 6 Ayes motion adopted.

PAY ORDINANCE NO. 5-A-2021 for biweekly payroll - was withdrawn due to the Clerk's copy different from what she emailed council.

PAY ORDINANCE No. 5-B-2021 for accounts payable in the amount of \$27,775.73. A motion was made by Mrs. Jackson, seconded by Mr. Dan Dalton to pay the bills, no discussion and Roll call vote: 6 Ayes motion adopted.

Clerk Dozier stated that she had included a year-to-date revenue status and year-to-date appropriations report in the council packet.

Treasurer's Report – Audrey VonLuehtrre

Stated she had amended the January, February 2021 reports and emailed them to council. She read her financial statement as of March 31, 2021. Mr. Pillow made a motion, seconded by Mr. Steve Dalton to adopt the treasurer's report as presented, discussion Mrs. Jackson requested to receive the outstanding checks each month. Treasurer stated she did not know they wanted the list but will include it in the future, no other discussion and Roll call vote: 6 Ayes motion carried.

Mayor's Report – Lisa Mear

She stated her report would be short but reserved the right address council if something came to mind. She inquired on the status of the raise for the Village Secretary/Clerk of Courts Erin Lowry. Mr. Steve Dalton spoke on the recommendation from the council Finance Committee. A motion was made by Mr. Dan Dalton, seconded by Mrs. Stafford to have the Solicitor prepare an Ordinance for the pay increase, discussion amongst council on the raise and retroactive pay, etc. (refer to tape) and Roll call vote: 6 Ayes motion adopted.

Solicitor's Report – Robert G. Kelly

Reported that he had prepared an Ordinance for the Mayor and Village Clerk to enter into agreement with the Local center for Governments. No action taken at this time. The matter to be brought back to the next council meeting.

Mayor Mear requested that the Department Heads and Audience speak prior to the council committees.

Miami Township Fire Department - Travis King, Miami Township Fire Lieutenant

He spoke on the property at 204 Main Street, sending letters to the property owner on the upkeep and repairs to the building. Mrs. Jackson questioned how the business could be in the building when it was brought up to code, Mr. Pillow asked when the Fire Department would be doing the business inspections, Mr. King stated that they had started back in March (refer to tape).

Addyston Maintenance Department - Maintenance Man Andrew Proffitt

He reported that during the recent village cleanup something happened to the "backhoe" he had a Quote of \$1,919.56 from Southeastern to make the necessary repairs. A motion was made by Mr. Steve Dalton, seconded by Mr. Pillow to have the backhoe repaired, discussion on if the backhoe was purchased "as is" or if they were any type of warranty, Clerk Dozier said it was a purchase "as is" for other discussion refer to tape, and Roll call vote: 6 Ayes motion adopted.

Andrew reported that both maintenance vehicles need to be serviced/repared the F650 fuel tank leaks, needs a headlight, and the F250 needs breaks, and the F350 needs tires. The second riding lawn mower needs repairs, they orange riding mower is in for repairs at Zimmer because it needed a flywheel, cost is \$1,400.00 that was put in the shop by the former Street Commissioner, Mayor Mear stated they were down to needing one push mower and she got an emergency \$130.00 purchase order from the Village Clerk to purchase the push mower to help with cutting the village grass. A motion was made by Mr. Steve Dalton, seconded by Mrs. Stafford to get the maintenance vehicles the F250 and F350 repaired with a cost of \$1,200.00 for future discussion refer to tape, and Roll call vote: 6 Ayes motion carried. A motion was made by Mrs. Stafford, seconded by Mr. Dan Dalton to authorize the repairs to the fuel filter on the maintenance truck, refer to tape for discussion, and Roll call vote: 6 Ayes motion adopted. Andrew also reported that the roof of the maintenance garage needs repairs as there are several leaks throughout the roof. A motion was made by Mr. Steve Dalton, seconded by Mrs. Stafford to obtain some Quotes for repairing the maintenance building roof, for discussion refer to tape, and Roll call vote: 6 Ayes motion adopted. A motion was made by Mrs. Stafford, seconded by Mr. Steve Dalton to get the SSCAG riding lawnmower repaired at Zimmer on the Quote of \$1,500.00 for discussion refer to tape, and Roll call vote: 6 Ayes motion adopted. Discussion on spraying for the weeds on village property, sidewalks, etc. A motion was made by Mrs. Stafford, seconded by Mr. Dan Dalton on getting Andrew Proffitt certificated to do the spraying of the weeds, Village Clerk Dozier stated that the former Maintenance Supervisor attended semi-annual training to use a certain type of weed killer (refer to tape for discussion) no further discussion and Roll call vote: 6 Ayes motion adopted.

Addyston Police Department - Acting Police Chief Don McWhorter

He commented on the 100 Anniversary of the Reading Library, and that the National news had picked up the officers Thursday night story time. He reported that the department had two traffic stops which involved two handguns, two drug related arrest, there was one bar fight. He shared the police department's experience on their Handgun training at Great Oaks, he felt the department should attend a different handgun training due to the lack of interest from the Instructor they had during the training at Great Oaks. He stated that the department needed to obtain some "Lockout kits" "safety cones" and needs to send one officer to handgun training at a different Range then Great Oaks, the cost involved \$250.00 for the safety cones, \$365.00 for the lockout kits, the ammunition \$140.00 for the Range. A motion was made by Mr. Steve Dalton, seconded by Mrs. Stafford to authorize the expenditures for the police department, refer to tape for discussion, and Roll call vote: 6 Ayes motion adopted. He mentioned the survey being sent out. Mr. Steve Dalton stated that the survey was supposed to have brought before council for approval before it was mailed out, Acting Chief said he checked with the Mayor prior to sending it out, Mr. Steve Dalton said that the Mayor should have called for an Emergency Meeting, that the picture on the survey did not show the village in a positive light, refer to the tape for discussion. Mr. Dalton asked Acting Chief McWhorter if he was taking one of the "black and white police cars" home. Acting Chief McWhorter said that he checked with Mayor Mear, who authorized him to take the vehicle home. For discussion refer to tape.

The matter of a take home vehicle was referred to the Laws and Contracts Committee for review and to bring a recommendation on a Policy for council to consider, and until such time as council authorizes the Acting Chief's use of the police vehicle the vehicle to remain left at the Municipal Building. Mr. Pillow stated that he felt there are a lot of things council just needs to meet and discussion because most of time it is heard on the streets before council even knows. Mrs. Jackson asked about him serving on the Board of the Non-profit known as the Addyston Police Association. Acting Chief McWhorter stated he has removed himself from the Board, that Mr. Nicholas Jackson is the Secretary, and Chia Coates of the Route 50 Bar is the treasurer, that Addyston resident Tommy Getz is a member, they are doing a lot of good things for the community and they have started a Scholarship for students in the Three Rivers Area. Mrs. Stafford stated she does not have a problem with it, and she does not know why anyone else does. Mrs. Jackson referred to the legal opinion letter that council received from the Village Solicitor. Mr. Kelly explained that council does not have control of anything to do with the non-profit but there are rules that need to be followed for village employees. For discussion refer to tape. Mr. Steve Dalton asked if the Police Department was running two cars and why? Acting Chief McWhorter reported the second vehicle is doing OVI work and sometimes on busy nights at the bars he has come out. He also spoke briefly on the car show and the Special Events Application (refer to tape).

COUNCIL COMMITTEES

Community Development Committee - Dan Pillow, Chairman

He reported that he had completed the Mini Grant for the Water Board/Department to received \$40,000 for the water department. He thanked Mayor Mear for the opportunity to work with the Grant. He stated he was not in agreement with the Police Survey being sent out with council's approval and felt that the flyer gave a negative view of the village, Mr. Steve Dalton agreed with the pictures of the drugs on the flier, Mr. Pillow stated he felt the survey should be null and voided out. A motion was made by Mr. Pillow, seconded by Mr. Steve Dalton, that the survey be "null and void" for further discussion refer to tape, and Roll call vote: 6 Ayes motion adopted

Tech/Media Committee - Lisa Stafford, Chairman

No report. She stated that she missed the Emergency Zoom Council meeting on the 27th due to her work schedule. A motion was made by Mr. Steve Dalton, seconded by Mr. Dan Dalton to excuse Mrs. Stafford due to her work, no discussion and Roll call vote: 6 Ayes motion adopted.

Police Committee - Dan Dalton, Chairman

He asked the Solicitor Kelly the status on his review of the proposed Lexipol Policy. Mr. Kelly stated that he had about 100 pages to review, he hopefully would get it finished by the next Wednesday. He would let the Laws and Contract Committee know when he had it finished.

Planning Committee - Ann Pillow - Chairman

She reported that the committee had meet on April 20, they discussed the playground swing, lights, and poles to be delivered, the blacktop will begin soon, and future items like a shelter, basketball court and splash park when funds become available. And she thanked council Dan Pillow for working on the Nature Works Grant for additional park improvements. The committee would like to have a volunteer day either on June 12th or 19th she will report back on the actual date. The next Planning Committee meeting will be on Wednesday, May 6th at 6:00PM at the park site.

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Finance Committee - Steve Dalton - Chairman

The at the April 26th committee meeting they met with T.J. White of the Local Centers for Government who share information on what being a member could do for the village "i.e., the Electric Aggregation, and possibly for Health Insurance".

The cost is \$1,200 per calendar year, and if Addyston joins now it would be prorated probably around \$700 Clerk Dozier to check and report back to council. Police Chief costs: this year there are funds for the Police Chief salary. The matter was referred to the Laws and Contracts Committee. The Village Clerk is interested in staying with PAYCOR she spoke with Hamilton County Personnel who also uses PAYCOR and feels that the village needs to speak with an Actual PAYCOR Representative so the village can get additional services from them. Mr. Steve Dalton asked the Solicitor if the Village needed a new Ordinance to stay with PAYCOR. A motion was made by Mr. Steve Dalton, seconded by Mrs. Pillow that the village stay with PAYCOR for payroll services, for discussion refer to tape, and Roll call vote: 6 Ayes motion adopted.

The Committee review the matter of the Village bank deposits addressing what it means to be "timely" with village deposits. The Treasurer has three days once a deposit is made to write a receipt and deliver it to the Village Clerk. Once the Village clerk receives the deposit receipt, the Clerk has three days to record the deposit receipt into the UAN system. Exceptions can be made in the event of illness or a family emergency. Village Clerk stated that the Treasurer, Water Board Clerk and Treasurer had met and discussed how the receipts should work. The daily deposits to be picked up by the Village Treasurer on Monday, return written receipts to the Village Clerk on Wednesday, receive new deposits on Wednesday and return written receipts to the village Clerk on Friday, pickup bank deposits on Friday and return written deposit receipts on Monday. The Committee's goal is that once a deposit is made, within 6 days the deposit show in the UAN System.

Laws and Contracts Committee - Pam Jackson, Chairman

She brought two Ramp quotes for the new council chambers exit door. One was for cement with metal railings at \$30,000 and another wood quote for \$5,538.00. A motion was made by Mrs. Jackson, seconded by Mr. Pillow to accept the wooden ramp Quote, discussion on which one council wanted at the door, the wooden one or the concrete ramp, after discussion, Mrs. Jackson withdrew her motion, Mr. Pillow withdrew his second, the matter was to seek additional ramp bids and bring them back to council. Mrs. Jackson asked if anyone knew where the Quote for relocating the metal exit door in the police department came back? No one commented except Mrs. Jackson who stated that she did not think council wanted to make that type of change, that council had only talked about building the two offices. Mrs. Jackson did state that council would need to look at the signage for the new door.

Clerk Dozier asked if Mr. Steve Dalton had spoken with the Village Webmaster on the new design and ask if he had investigated the Digit sign vendor, she emailed him. Mr. Dalton said he was working on both items. As there was nothing further to come before the village of Addyston council a motion was made by Mrs. Jackson, seconded by Mr. Dan Dalton to adjourn, no discussion and Roll call vote: 6 Ayes motion adopted. Minutes prepared by Margaret Ann Dozier, Village Clerk. The next scheduled council meeting is Monday, May 17th, 2021 at 7:00PM.


Margaret Ann Dozier, Village Clerk


Lisa Mear, Mayor, Village of Addyston, Ohio